



MyPunchbowl.com Reviewers Guide

Welcome to the MyPunchbowl.com Reviewers Guide. We're very excited that you have decided to review MyPunchbowl.com. This guide will give you everything you need to know, including some tips as you review the application. If you have any questions or comments, please don't hesitate to get in touch with us (contact info below).

Important! Things to know before you begin!

- We recommend that you create an account at <http://www.mypunchbowl.com>. Although you can simply use the "Try it Out" functionality (without creating an account) you won't be able to send emails and fully experience all of functionality of the site without a user account.
- MyPunchbowl.com has been tested in all of the popular internet browsers, however we recommend using Firefox on Windows XP for the best user experience.
- There are known issues that we are currently addressing. If you come across something you think we should know about, please email us!

Login Information

- To login, go to <http://www.mypunchbowl.com>
- Once you are at the site, please click "Create a Free Account" to get started.

Tips for Reviewing MyPunchbowl.com

- 1) Imagine you are throwing a party or event in your home. Pick a real date, time etc. Try to go through the application as you would if you were holding a real event.
- 2) Once you create a new account, you will see a sample party—you can choose whether to edit a template party or create a party from scratch. We recommend that you click "New Party" to get started.
- 3) Once you make a New Party, start by creating a "Save the Date." A save the date is an easy way to let your guests know about the event as soon as the planning has begun (even months in advance!)
- 4) Try importing your contacts—it's a fast and easy way to invite guests to your party or event.
- 5) To fully experience the After Party, add a few photo sets from Flickr. If you don't have a Flickr account, here are a couple of accounts you can use (all of the photos in these accounts are public)
 - a. mdouglas88
 - b. seanconta
- 6) We have created a complete list of MyPunchbowl features and functionality in our "Feature Fact Sheet." You can download the Feature Fact Sheet (and lots of other useful documents/images) at our press site: <http://corp.mypunchbowl.com/press>

Questions? Comments?

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